

for the event Minutes of a **MEETING** of the **EVENTS COMMITTEE** held at the Four Clocks Centre, Bishop Auckland on **TUESDAY 29TH JANUARY 2019** at 6.00 p.m.

Present: Councillor Brownson (Chairman), and Councillors Allen, Blackburn, Chappell and Cullen

Also Present: David Anderson (Town Clerk)

EC.21/18 APOLOGIES FOR ABSENCE

All Members were present.

EC.22/18 DECLARATIONS OF INTEREST

There were no declarations of interest

EC.23/18 PUBLIC PARTICIPATION

There were no members of the public in attendance.

EVENTS PROGRAMME

EC.24/18 YOUTH AWARDS

Consideration was given to a report reviewing the 2018 Youth Awards and examined options for the 2019 event. (For copy see file of Minutes).

Members noted that the Town Hall was to close at the end of May 2019 to enable renovation works to be undertaken. The venue would not be available in June when the presentation evening was usually held. Consideration was given to options to either hold the event in the Town Hall prior to closure, or to seek an alternative venue. A provisional booking had been made in the Town Hall for Wednesday 1st May 2019. Enquiries had also been made with Bishop Auckland College as an alternative venue.

Members felt that it would be more appropriate for the presentation evening to be held in the Town Hall as it would be more prestigious for the young people. The evening was therefore to be held in May prior to the closure of the Town Hall.

The format of the 2018 event had worked well and therefore Members were in agreement that the same format be used. It was suggested that an award be introduced to recognise the achievement of the most improved student. This was to be developed further.

- RECOMMENDED:**
1. That the Youth Awards be held in the Town Hall on 1st May 2019.
 2. That the format of the Awards be the same as 2018.
 3. That further consideration be given to the inclusion of an award for the most improved student.

EC.25/18 HORTICULTURAL AND PRODUCE SHOW

Consideration was given to a report reviewing the 2018 Horticultural and Produce Show. The report also considered arrangements for the 2019 Show. (For copy see file of Minutes).

The Show had been held on the same day as the 'Bishop Celebrates Together' (BCT) event for the past two years, which had worked really well. The BCT event would be held on 27th and 28th September 2019.

As the Town Hall would be closed in September an alternative venue would need to be found which had the same technical and event support as the Town Hall.

Signed:
Chair

Arrangements had been made with The Auckland Project to view the first floor of the former Job Centre. Various other possibilities were discussed at the meeting.

Members were of the opinion that the Show should be held in 2019 with the same format as previous years, ideally in a suitable venue in the Market Place at the same time as the BCT event. A meeting of the Growers Organising Group' was to be held to discuss the date of the event, Classes for the Show and also a suitable alternative venue.

RECOMMENDED: That a meeting be held with the Growers Organising Group to agree a date, format and suitable venue.

EC.26/18 REMEMBRANCE SUNDAY

Consideration was given to a report reviewing arrangements for 2018 and considering arrangements for 2019. (For copy see file of Minutes).

The 2018 event, which marked the centenary of the end of the First World War, had been organised in close association with the Royal British Legion, 8 Rifles, Bishop Auckland Pipes & Drums and St Anne's Church. Around 2,000 people had attended the service in the Market Place. It was felt that this had been a fitting commemoration of the centenary and also an act of remembrance of those who had served their country since.

A meeting was to be held with partner organisations to discuss arrangements for 2019. Due to the number of people attending the event in 2018 the use of stewards to help with crowd management was to be considered.

RECOMMENDED: That a meeting be arranged with partner organisations to discuss arrangements for Remembrance Day 2019.

EC.27/18 EXCLUSION OF PRESS AND PUBLIC

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council excluded the press and public for the remaining items on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

EC.28/18 CHRISTMAS CELEBRATIONS

Consideration was given to a report reviewing the 2018 Christmas event and also considering arrangements for 2019. (For copy see file of Minutes).

It was noted that due to the closure of the Town Hall, which provided a venue and focal point, arrangements for the 2019 event would need to be carefully considered and discussed with partner organisations.

- RECOMMENDED:**
1. That the information be noted.
 2. That the event be held on 29th November 2019.
 3. That Stanley Events be appointed event partner to provide event management and health and safety.
 4. That discussions continue with partner organisations with regard to the content and co-ordination of the event.