

A meeting of the Events Committee was held in the Four Clocks Centre, Bishop Auckland on Monday, 13th January 2020 at 5.30 p.m.

Present: Councillor Brownson (Chairman), and Councillors Blackburn, Chappell and L.Zair

Also Present: David Anderson (Town Clerk) and Caitlin Boylan (Events & Projects Officer)

EC.6/19 APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Allen and Newton Woods.

EC.7/19 DECLARATIONS OF INTEREST

There were no declarations of interest

EC.8/19 PUBLIC PARTICIPATION

There were no members of the public in attendance.

EVENTS PROGRAMME

EC.9/19 YOUTH AWARDS

Consideration was given to a report reviewing the 2019 Youth Awards and examined options for the 2020 event. (For copy see file of Minutes).

Members noted that the Town Hall was to be re-opened by May 2020 and the venue would be available in June when the presentation evening was usually held.

The format of the 2019 event had worked well and therefore Members were in agreement that the same format be used. It was suggested that a monetary award or voucher could also be provided to individual nominees. This would be investigated further.

Discussion arose on Business Awards or Civic Awards. This was to be discussed during the budget setting process for 2020/21.

- RECOMMENDED:**
1. That the Youth Awards be held in the Town Hall between May and June 2020
 2. That the format of the Awards be the same as 2019.
 3. That further consideration be given to the inclusion of a monetary award for the nominees.

EC.10/19 HORTICULTURAL AND PRODUCE SHOW

Consideration was given to a report reviewing the 2019 Horticultural and Produce Show. The report also considered arrangements for the 2020 Show. (For copy see file of Minutes).

The Town Hall would be open in September but opinion was that the venue of McIntyres provided higher footfall for the event.

Members were of the opinion that the Show should be held in 2020 with the same format as previous years at the same time as the Bishop Celebrates Together (BCT) event. A meeting of the Growers Organising Group was to be held to discuss the date of the event, classes for the Show and also consider the venue.

RECOMMENDED: That a meeting be held with the Growers Organising Group to agree a date, format and suitable venue

EC.11/19 REMEMBRANCE SUNDAY

Consideration was given to a report reviewing arrangements for 2019 and considering arrangements for 2020. (For copy see file of Minutes).

The 2019 event, had been organised in close association with the Royal British Legion, 8 Rifles, Bishop Auckland Pipes & Drums and St Anne's Church. Around 2,000 people had attended the service in the Market Place. It was felt that this had been a fitting act of remembrance of those who had served their country.

A meeting was to be held with partner organisations to discuss arrangements for 2020. Due to the number of people attending the event in 2019 the use of additional stewards to help with crowd management was to be considered.

It was suggested that the road closure arrangements be extended to limit traffic driving past the service, particularly during the two minute silence.

- RECOMMENDED:**
1. That a meeting be arranged with partner organisations to discuss arrangements for Remembrance Day 2020
 2. That consideration be given to options to prevent traffic driving by during the service

EC. 12/19 VE DAY and VJ DAY 75th ANNIVERSARY CELEBRATION

Consideration was given to holding celebration events for the 75th Anniversary of VE Day and VJ Day in 2020.

The events were to be organised with direction from Royal British Legion. It was expected the VE Day event would be similar to the Remembrance Sunday, with VJ Day being a smaller event.

A meeting was to be held with partner organisations to discuss arrangements for the events. Due to the nature of the event, additional seating for those in attendance should be considered.

- RECOMMENDED:** That a meeting be arranged with partner organisations to discuss arrangements for VE Day and VJ Day 2020

EC.13/19 EXCLUSION OF PRESS AND PUBLIC

In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council excluded the press and public for the remaining items on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.

EC.14/19 CHRISTMAS CELEBRATIONS

Consideration was given to a report reviewing the 2019 Christmas event and also considering arrangements for 2020. (For copy see file of Minutes).

It was noted that due to the success of AH Events providing event support for the event, this company would be used for 2020 and 2021 Christmas events, provided costs remain in line with budgets.

- RECOMMENDED:**
1. That the information be noted.
 2. That the Christmas event be held on 27th November 2020.
 3. That AH Events be appointed event partner to provide event management and health and safety for 2020 and 2021.
 4. That discussions continue with partner organisations with regard to the content and co-ordination of the event.