

A meeting of the Events Committee was held via Zoom on Wednesday 3rd March 2021 at 4.00pm.

Present: Councillor Brownson (Chairman), and Councillors Blackburn and Chappell

Also Present: Sarah Harris (Town Clerk) Caitlin Boylan (Events and Projects Officer)

EC22/20 Agree Notice of Motion - agreed

EC23/20 Apologies for absence – Apologies were received and accepted from Councillor J Allen and Councillor L. Zair

EC24/20 Declarations of interest - To record declarations of interest from members on any item on the agenda, including any interest prejudicial or personal as recorded on the Members register of interests.

EC25/20 Public Participation - There were no members of the public in attendance.

EC26/20 Events programme -

EC27/20.1 Event Planning Timeline

Members considered the report and agreed that working to a Town Wide event planning timeline allows for consistent event planning

Resolved:

- That members agreed to a working Event Timeline document
- That partnership working for events should be explored

EC28/20.2 Easter

Members considered the report and understand the Covid-19 restrictions will affect Easter. Members agreed to decorations throughout the town but were aware of time restrictions involving care homes and primary schools in projects. Members agreed to working with partners to donate activity packs/hampers etc to the town.

Resolved:

- That a total budget of £300 be allocated to Easter projects to include decorating areas of Auckland castle, creating hampers and activity packs
- That donations are given to Woodhouse Close Community Foodbank as previously agreed
- That schools be approached to decorate windows and areas of the town but remove the competition element due to time constraints

EC29/20.3 NHS Social Care and Frontline Workers Day

Members agreed that Bishop Auckland Town Council needed recognise the event date and support community groups planning an event but that we need to approach the event cautiously as Covid-19 restrictions may still in in place. Ideas for the NHS Day were approved by members in principal but thought needs to be given to taking these event ideas virtual.

Signed:
Chair

Resolved:

- That the regulations set out for the NHS Social Care and Frontline Workers Day 2021 need to be more closely followed for the Bishop Auckland Town Council event
- That Bishop Auckland Town Council look to host most events virtually for NHS Day
- That guidance needs to be taken for Civic events
- That Bishop Auckland Town Council look to increase social media coverage with Instagram to share photos and videos of the events, starting with NHS Day 2021
- That we work with members of the public to record their 'Thank You' stories and share on social media
- That we create hampers for NHS staff throughout Bishop Auckland and work with all members to deliver these
- That consideration is given to instating a flagpole at 54 Kingsway to enable flags for events to be flown

EC30/20.4 Youth Awards

Members considered the report. A return to the Youth Awards only was agreed by members with a separate sub event for Town/Business Awards to be considered. Members were in agreement that more design go into the Youth Awards event to create a 'black-tie' style event

Resolved:

- That the Town Hall is approached for a Monday evening event between the 28th June and the 12th July (Covid-19 restrictions allowing)
- That the event focus solely on Young People but could look to include one adult category – Teacher of the Year, Coach of the Year etc
- That we work with partners to create a more sophisticated event
- That we create an online nomination process that can be duplicated as a hard copy as needed
- That Bishop Auckland Town Council work directly with the schools to ensure nominations are received in good time
- That event sponsorship from local businesses is not considered for the 2021 events
- That monetary vouchers be purchased for nominees, up to the value of £10.00 per person

EC31/20.5 Horticulture and Produce Show

Members considered the report and felt more information needs to be gathered from growers groups before decisions can be made. Growers need to be consulted so Bishop Auckland Town Council can confirm the wants and needs for the event.

Resolved:

- That Bishop Auckland Town Council contact schools to engage them with a growing competition. Seed choice to be advised by Councillor Blackburn with agreement of the Events Committee
- That growers are consulted and information fed back to members
- That Bishop Auckland Town Council engage with allotment growers via letter to promote the Horticulture Show
- That partnership working take place to help develop the event