

**Bishop Auckland Town Council  
Minutes  
Finance Committee, 11 January 2021**

A meeting of the Finance Committee was held virtually via Zoom.

**Present:** Councillor Wilson (Chairman) and Councillors Blackburn, Brownson, Chappell, Fleming and S Zair

**Also Present:** Sarah Harris (Town Clerk)

**FIN.53/19 AGREE THE NOTICE OF THE MOTION TO CALL THE MEETING**

Agreed

**FIN 54/19 APOLOGIES FOR ABSENCE**

Apologies were submitted by Councillor Allen, A Zair, L Zair, J Cullen (all members had been invited)

**FIN.54/19 DECLARATIONS OF INTEREST**

**Budget Item**

Cllr Blackburn declared an interested in respect of the donation to CAB as they are his employer and therefore took no part in the discussion or voting thereon.

Cllr Brownson declared an 'other registerable interest' in respect of this the funding for Town Team, and indicated that they would take no part in the discussion or voting thereon.

**FIN.55/19 PUBLIC PARTICIPATION**

There were no members of the public in attendance.

**REPORTS OF TOWN CLERK**

**FIN.57.1/19 PAYMENT OF CHEQUES**

The Clerk presented the items for authorised payment a new format was being adopted to make the process more transparent. (For copy see file of Minutes).

**RECOMMENDED:** Members agreed with the new format being more clear and transparent. The payments were authorised for payment.

**FIN.57.2/19 TRANSFER OF FUNDS**

The Clerk updated members that no funds had been transferred to cover the cost of the construction works as previously agreed. This means that the Deposit account is getting low, and a transfer would need to be made soon. This will involved two signatory going to the branch and requesting the transfer plus, a request to add the New Clerk as a signatory.

**RECOMMENDED:** Members agreed to the transfer and the Clerk will advise when this needs to take place.

**FIN.57.3/19 PRECEPT 2021-22**

The Clerk presented a report on the Precept for 2021-22. (For copy see file of Minutes).

**RECOMMENDED:** Members agreed that the precept was to remain the same level with no increase for 2021-22.

**FIN.57.4/19 BUDGET 2021-22**

**Signed:** .....  
**Chair**

The Clerk presented the draft budget for 2021-22. This included some changes to layout to make it more transparent. (For copy see file of Minutes).

**RECOMMENDED:** Members asked for some minor amendment and inclusions, including, Creation of an Ear Marked Reserves for Minor Capital Works for the new Building and for Christmas Lights. Clerk to make changes and present to Full Council on 19.01.2021

*Exclusion of Press and Public In accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining item on the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.*

**FIN.58/19 Ongoing HR Issue**

The Clerk presented the confirmed timeline to Members and the advice from the Solicitor.

**RECOMMENDED:** Members agreed that the payment is not made.