

Minutes of the meeting of **BISHOP AUCKLAND TOWN COUNCIL** held in the Wesley Room at the Four Clocks Centre, Bishop Auckland on **TUESDAY 7<sup>TH</sup> MAY 2019** at 6.00 p.m.

**Present:** Councillor Fleming (Mayor), and Councillors Allen, Blackburn, Brownson, Chappell, Cullen, Newton Woods, Wilson, A Zair and S Zair.

**Also Present:** David Anderson (Town Clerk)

**Public in Attendance:** C.S. Auld and N Bryson

Prior to the commencement of the meeting Councillor Fleming, Mayor of Bishop Auckland, presented a cheque to representatives of the Woodhouse Close Foodbank for the amount of £5,287.93, which had been raised during his term of office.

Revd, Sarah Siddique Gill thanked the Mayor for the donation and his fund raising efforts on behalf of the Foodbank.

**TC.1/19 ELECTION OF MAYOR**

Councillor Blackburn proposed and Councillor Fleming seconded a nomination for Councillor Joy Allen to be elected Mayor for the ensuing year. There being no further nominations, Councillor Joy Allen was duly elected Mayor for the 2019/20 municipal year

Councillor Allen said she was honoured and delighted to be elected as the Mayor of Bishop Auckland. She announced that her chosen charity for her term of office would be the Angel Trust, a local charity that supported individuals and organisations within County Durham and Darlington by providing financial support and services to those in need. They sought to improve local communities and make life better for local people.

**RESOLVED:** That Councillor Joy Allen be elected Mayor for the 2019/20 municipal year.

**TC.2/19 DECLARATION OF ACCEPTANCE OF OFFICE**

The newly appointed Mayor made and signed the Declaration of Acceptance of Office and expressed her appreciation for being elected Mayor of Bishop Auckland.

**TC.3/19 PRESENTATION TO RETIRING MAYOR**

Councillor Allen thanked the retiring Mayor, Councillor Dave Fleming, on behalf of the Town Council and congratulated him on a successful year in office. As Mayor, Councillor Fleming had attended over 100 events to support and promote Bishop Auckland and to raise funds for Woodhouse Close Foodbank.

Councillor Fleming was presented with the Mayor's Medal.

In response Councillor Fleming thanked the Town Council for giving him the honour to serve as Mayor and for the support given by fellow councillors and council officers.

**TC.4/19 APOLOGIES FOR ABSENCE**

Apologies were submitted by Councillor L. Zair.

**TC.5/19 DECLARATIONS OF INTEREST**

No declarations were made

**Signed:** .....  
**Town Mayor**

**TC.6/19 ELECTION OF DEPUTY MAYOR**

Councillor Fleming proposed and Councillor Cullen seconded a nomination for Councillor Jamie Blackburn to be elected Deputy Mayor for the ensuing year. There being no further nominations, Councillor Blackburn was duly elected Deputy Mayor for the 2019/20 municipal year

**RESOLVED:** That Councillor Jamie Blackburn be elected Deputy Mayor for the 2019/20 municipal year.

**TC.7/19 DECLARATION OF ACCEPTANCE OF OFFICE**

The newly appointed Deputy Mayor made and signed the Declaration of Acceptance of Office and expressed her appreciation.

**APPOINTMENTS TO COMMITTEES, PANELS AND WORKING 2016/17**

**TC.8/19 ACCOMMODATION COMMITTEE**

**RESOLVED:** That the Accommodation Committee be disbanded.

**TC.9/19 ALLOTMENTS AND ENVIRONMENT COMMITTEE**

**RESOLVED:** That the following members be appointed to the Allotments and Environment Committee

Councillor Dave Fleming (Chairman)  
Councillor Jack Cullen (Vice-Chairman)  
Councillor Jamie Blackburn  
Councillor Darren Newton Woods  
Vacancy (Independent Member)  
Vacancy (Independent Member)

**TC.10/19 DISCIPLINARY AND GRIEVANCE APPEALS PANEL**

**RESOLVED:** That the following members be appointed to the Disciplinary and Grievance Panel. (N.B. Cannot sit on both Human Resources and Disciplinary and Grievance Appeals Panel.)

Councillor Dave Fleming (Chairman)  
Councillor Darren Newton Woods (Vice-Chairman)  
Councillor Adam Zair

**TC.11/19 EVENTS COMMITTEE**

**RESOLVED:** That the following members be appointed to the Events Committee

Councillor Lee Brownson (Chairman)  
Councillor Jamie Blackburn (Vice-Chairman)  
Councillor Joy Allen  
Councillor Leanda Chappell  
Councillor Darren Newton Woods  
Councillor Lesley Zair

Signed: .....  
Town Mayor

**TC.12/19 FINANCE COMMITTEE**

**RESOLVED:** That the following members be appointed to the

Councillor David Wilson (Chairman)  
Councillor Lee Brownson (Vice-Chairman)  
Councillor Joy Allen  
Councillor Jamie Blackburn  
Councillor Leanda Chappell  
Councillor Sam Zair

**TC.13/19 GENERAL APPEALS PANEL**

**RESOLVED:** That 3 Members drawn from a list of all Councillors by the Town Clerk.

N.B. Councillors involved in the decision which is the subject of the appeal should not sit on the Panel.

**TC.14/19 HUMAN RESOURCES COMMITTEE**

**RESOLVED:** That the following members be appointed to the Human Resources Committee

Councillor Jamie Blackburn (Chairman)  
Councillor Jack Cullen (Vice-Chairman)  
Councillor Joy Allen  
Councillor Lee Brownson  
Councillor Sam Zair  
Vacancy (Independent Member)

**TC.15/19 PLANNING COMMITTEE**

**RESOLVED:** That the following members be appointed to the Planning Committee

Councillor Jack Cullen (Chairman)  
Councillor David Wilson (Vice-Chairman)  
Councillor Joy Allen  
Councillor Darren Newton Woods  
Councillor Adam Zair  
Councillor Lesley Zair

**TC.16/19 POLICY AND STRATEGY COMMITTEE**

**RESOLVED:** That the following members be appointed to the Policy and Strategy Committee

Councillor Jamie Blackburn (Chairman)  
Councillor Darren Newton Woods (Vice-Chairman)  
Councillor Joy Allen  
Councillor Jack Cullen  
Councillor Sam Zair  
Vacancy (Independent)

**Signed: .....**  
**Town Mayor**

**TC.17/19 YOUTH COUNCIL COMMITTEE**

**RESOLVED:** That the following members be appointed to the Youth Council Committee

Councillor Darren Newton Woods (Chairman)  
Councillor Jack Cullen (Vice-Chairman)  
Councillor Jamie Blackburn  
Councillor Lee Brownson  
Councillor Adam Zair  
Vacancy (Independent)

**REPRESENTATION ON OUTSIDE BODIES 2017/19**

**TC.18/19 AAP CHILDREN & YOUNG PEOPLE TASK GROUP**

**RESOLVED:** That Councillor Darren Newton Woods, together with the Town Clerk be appointed to the AAP Children & Young People Task Group

**TC.19/19 AAP COMMUNITY SAFETY TASK GROUP**

**RESOLVED:** That Councillor Dave Fleming, together with the Town Clerk be appointed to the AAP Community Safety Task Group

**TC.20/19 AAP EMPLOYMENT, ENTERPRISE AND TRAINING TASK GROUP**

**RESOLVED:** That Councillor Jamie Blackburn, together with the Town Clerk be appointed to the AAP Employment, Enterprise and Training Task Group

**TC.21/19 BISHOP AUCKLAND AND SHILDON LOCAL COUNCIL'S COMMITTEE**

**RESOLVED:** That Councillor Lee Brownson and Dave Fleming, together with the Town Clerk be appointed to the Bishop Auckland and Shildon Local Council's Committee

**TC.22/19 BISHOP AUCKLAND TOWN TEAM AND CORE TEAM**

**RESOLVED:** That Councillors Joy Allen, Jamie Blackburn and Lee Brownson be appointed to the Town Team and Core Team.

All other members were encouraged to attend the Town Team meetings

**TC.23/19 CDALC LARGER LOCAL COUNCIL'S FORUM**

**RESOLVED:** That Councillors Jack Cullen and Dave Fleming be appointed to the CDALC Larger Local Council's Forum

**Signed: .....**  
**Town Mayor**

**TC.24/19 COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS A.G.M.**

- RESOLVED:**
1. That Councillor Dave Fleming be appointed to the County Durham Association of Local Councils A.G.M.
  2. That the Town Clerk acting as proxy if Councillor Fleming is unable to attend the meeting

**TC.25/19 SOUTH WEST DURHAM RESIDENTS', BUSINESSES' & TRAVELLERS' FORUM**

**RESOLVED:** That Councillors Dave Fleming be appointed to the South West Durham Residents', Businesses' & Travellers' Forum

**TC.26/19 DIARY OF MEETINGS 2019/20**

Consideration was given to a number of options for the diary of meetings for the 2018/19 municipal year.

**RESOLVED:** That the diary of meetings for 2018/19 be approved.

**TC.27/19 PUBLIC PARTICIPATION**

No questions were raised by members of the public

**REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES AND TRAINING EVENTS**

**TC.28/19 MINUTES OF PREVIOUS MEETINGS**

Town Council	16 <sup>th</sup> April 2019
Planning Committee	16 <sup>th</sup> April 2019
Town Council	30 <sup>th</sup> April 2019

The minutes of the Town Council meeting held on 10<sup>th</sup> April 2019 were withdrawn and would be resubmitted to the next meeting.

**RESOLVED:** That the Minutes of the Planning Committee held on 10<sup>th</sup> April 2019 and Town Council held on 30<sup>th</sup> April be approved as a correct record and recommendations contained therein be adopted.

There were no matters arising

**REPORT OF TOWN CLERK**

**TC.29/19 REVIEW OF CONSTITUTION**

Consideration was given to a review of the Council's Constitution. Members noted that no amendments were necessary. (For copy see file of Minutes)

**RESOLVED:** That the Constitution be approved.

**TC.30/19 REVIEW OF POLICY FRAMEWORK**

Consideration was given to Council's Policy Framework. Members noted that no amendments were necessary. (For copy see file of Minutes)

**RESOLVED:** That the Policy Framework be approved.

Signed: .....  
Town Mayor

**TC.31/19 STATEMENT SUPPORTING DIVERSITY IN BISHOP AUCKLAND**

At its meeting held on 25<sup>th</sup> March 2019, Council resolved to revise the Council's declaration supporting diversity in Bishop Auckland by including the terms 'transgender' and 'ableism'. (Minute no TC.149/18 refers).

Members were invited to sign the amended declaration.

**TC.32/19 TOPICS FOR FUTURE DISCUSSION**

The following would be invited to attend an appropriately timed meeting to update the Town Council on their activities:

- Debbie Connell, Durham County Council, Summertime Activities
- Jill Wood, Bishop Auckland Food Festival
- WiFi Demonstration - informal sessions to be arranged

Signed: .....  
Town Mayor